



Your Entitlement to Careers Education & Guidance in Year 10

In Year 10 you will be provided with the following Careers Learning.

A taught programme of Careers Education and Guidance delivered through the PSHCE scheme.

At the end of Year 10 pupils will...

- have a secure understanding of the range of post-16 opportunities
- understand how their academic targets could impact on their future educational and career options
- be able to use their participation in work-related and citizenship activities to improve their prospects
- know how to access careers information and advice/guidance now and in the future

SELF DEVELOPMENT: Learning Activity	TERM
Self-Awareness: 'Writing a personal statement' – thinking about the type of person you are and writing a true reflection of you. Understanding how to give evidence of your skills and sell yourself well to any employer or HE/FE institution.	Spring
Self-Awareness: 'Managing your online identity': understand how their online identity may affect their career prospects have a greater understanding of how to project a positive online identity.	Spring
Self-determination: 'Constructing a CV' – Understand how to be positive about yourself and the importance of creating a good first impression through a CV.	Spring
Self-determination: 'Creating an action plan': have drawn up a personalised action plan to help progress towards their chosen career, or at least an area of work they are interested in.	Spring
Self-determination: 'You're hired!' Identify what information should go on a CV Translate and relate their own personal experience into skills that could go on a CV Interpret what recruiters are looking for into an everyday context be able to recognise a good CV have created their own CV and understand how to tailor it to the specific course or job being applied for.	Spring
CAREER EXPLORATION: Learning Activity	
Exploring career & career development: Take part in Employability Day. Attend employer led workshops and employability skills activities to increase knowledge, learn about careers sectors and develop employability skills. Attend career Faire and gather information on different careers and pathways.	Summer

Exploring career & career development: 'Who chooses your career?' Students understand that they are ultimately responsible for their own career choices. They know that there are different routes available to get to university (if they decide that university is appropriate for them) They know the possible consequences if they do not take responsibility for their own career choices.	Spring
Investigating jobs and labour market information (LMI): 'Is there another way': Students learn that different qualifications can lead to the same goal having learned how to research employers. They become aware of the range of professions available to them whether they leave full-time education after Year 11. Careers Advisers to assist in arranging and delivering the workshops, focusing on further education, apprenticeships, LMI and decision making. Visit to Calderdale College Careers Adviser to organise a half day visit to Calderdale College to engage in taster sessions for those pupils identified by HOY.	Summer
CAREER MANAGEMENT: Learning Activity	
Preparing for Employability: Take part in Employability Day	Summer
Preparing for Employability Work Experience placement for pupils on Work skills programme in June 2019.	Summer
Identifying Choices and Opportunities: Presentations by Head of sixth form. Raise awareness of the different pathways available after year 11. Understand what apprenticeships and FE learning means. 'Life After Year 11' Presentation in form period, followed by completion of 'Plans After Year 11' questionnaire. Careers Advisers will deliver the presentation incorporating LMI from the Leeds City Region. 1:1 and group careers guidance sessions to be delivered based on the information returned on the 'Plans After Year 11' questionnaire. Careers Advisers to interview all Year 10 pupils who request to be seen in the Summer Term, individually or in small groups.	Summer

To support the taught programme students will also:

- Have time to discuss your own plans, and set targets with your form tutor and parents
- Have open access to a well-stocked current careers resource centre.
- Access to an independent and impartial Careers Guidance advisor.
- Taster days – students will experience post 16 study at Brooksbank and enjoy sessions from visiting institutions and speakers such as Calderdale college, Kirklees college, National Apprenticeship scheme, KITS and a number of local employers.
- Employability Day – students experience a day hosted by one of our largest regional employers – O2. 50+ of their employees deliver workshops on interview skills CV writing, presentation skills.

□ Attendance at Careers Fair. All Year 10 pupils will visit the Careers Fair providing them with an opportunity to speak to employers, training providers, colleges and HE institutions.