

Admissions Policy (Year 7) for September 2020

DRAFT

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Governor Committee	Full Governing Body
SLT Member Responsible	Director of Finance & Resources

Admissions at the Point of Primary/Secondary Transfer (transition year)

Pupils will be admitted without reference to academic ability or aptitude. The number of intended admissions for the year commencing September 2020 will be 282. The school proposes to continue to admit pupils with **Education, Health & Care Plans** where that is the wish of the parents and of the local authority administering the plan.

Oversubscription criteria

Where parental preferences for admission exceed the number of places available, the following criteria will be applied in the order set out below, to decide which children to admit.

1. Children who are in public care, including those who ceased to be looked after because they were adopted or became subject to a child arrangement or special guardianship order within the regulations set out by the Admissions Code December 2014
2. **Children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted**
3. Pupils of All Saints Primary, Bowling Green Primary, Cross Lane Primary, Elland CE (VA) J&I, Holywell Green Primary, Old Earth Primary, St Patrick's Catholic Primary, The Greetland Academy and West Vale Primary schools
4. Those pupils who have a brother or sister (or step/half brothers or sisters) permanently resident in the same household and currently attending the school (this excludes those pupils in their final year (Year 11) and those in the Sixth Form)
5. **Children of staff at the school. "Staff" for this purpose are defined as anyone employed by the school who has a permanent contract with the school at the date of the deadline for Year 7 admissions applications relating to the child in question (usually 31st October in the year before the child would start in Year 7)**
6. **Children who have a particular aptitude for sport. Allocations under this criterion will be limited to up to 10% of the planned admission limit. Parents must complete a separate application form for consideration under this category. This must be returned to the school by the deadline set by the local authority for the return of the common preference form. Parents must also have expressed a preference for the Brooksbank School on the common preference form. Applicants under this criterion will be invited to attend a session where their sporting aptitude will be assessed. All those who are above the minimum standard in the test will be submitted (in ranked order) for consideration under this criterion in the allocation process**
7. Direct distance between the child's home to school, with those living nearer being accorded the highest priority. Distance will be calculated using a straight line measurement from the pupil's home to the closest designated school gate

Distances will be calculated using the local authority's GIS system (Geographical Information System). To ensure consistency applies, all measurements will be carried out by the local authority's GIS system and no other method of measuring distance will be considered. Each property has a coordinate taken from Ordnance Survey ADDRESS-POINT data. This is the point which distance measurements will be taken from.

If there is oversubscription within any category, the next criterion would be applied (except for sporting criterion, which is based on the rankings in the sporting aptitude test).

Waiting Lists

For pupils placed on the waiting list during their transition year from Year 6 to Year 7, the waiting list will be maintained in accordance with the co-ordinated admission scheme by the local authority.

The school itself does not keep formal waiting lists for the new intake beyond December of that year.

Late Applications during the Transition Year

If an application for a place in Year 7 is received after the deadline as laid down in the co-ordinated admission scheme and the school has allocated all the places for Year 7, the pupil's name will be put on the waiting list. As places become available, they will be allocated as detailed above.

General

Parents should note that governors, when allocating places, consider the present permanent place of residence. This will be ratified under the terms of Calderdale's coordinated admissions scheme. The governors do not take into consideration an intention to move to another address.

Governors will establish arrangements for appeals against non-admission. This appeals process is completely independent of the school. Details of appeal arrangements are available from the school.