

Provider Access Policy

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Approved by	Head and one governor
SLT Member Responsible	Assistant Head (PAT)

The Brooksbank School: Policy statement on provider access

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in Years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs Sarah Rawson, PSHCE & Careers Coordinator, Telephone [01422 374791] srawson@bbs.calderdale.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7	Invitation to the careers fair with access to Post-16 options		
Year 8	Invitation to the careers fair with access to Post-16 options		
Year 9	Invitation to the careers fair with access to Post-16 options	KS4 options support	
Year 10	Careers fair with access to information		Post-16 taster sessions Employability Day

	Autumn Term	Spring Term	Summer Term
	about Post-16 options.		
Year 11	Careers fair with access to information about Post-16 options. Apprenticeship information talk. Post-16 taster sessions	Mock interviews for apprenticeship students. Post-16 taster sessions	
Year 12	Careers fair with access to information about apprenticeships and HE. Post-18 assembly - apprenticeships	Small group sessions: future education, training and employment options	Small group sessions: future education, training and employment options
Year 13	Careers fair with access to information about apprenticeships and HE. Workshops – HE and higher apprenticeship applications		

Premises and facilities

The school will make the main hall, classrooms, private meeting rooms or other spaces available for discussions between the provider and students, as appropriate to the activity. The school will also make available other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Coordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature that will be displayed in the Careers Resource Area. The Careers Resource Area is located inside the Learning Resource Centre and is available to all students at lunch and break times.